# REQUEST FOR FUNDING

Your Name:

UCLA Affiliation (student/faculty/
staff/campus org/other):
*If you are not affiliated with
UCLA, please explain:

Preferred email address:                              Preferred contact phone number:

Date of the event:                                    Location of the event:

Financial contribution sought:

1. Full name, title, phone number, and email address of the lead point person within the entity primarily responsible for the project:

1a. If you desire for the AISC to serve as the designated organization with primary responsibility for planning of this event, you may list AISC, as the primary contact and it will be modified, if necessary, by the Center.

2. Do you anticipate seeking the services of the AISC staff in coordinating the event? What positions and approximate number of hours?

3. If you are seeking funding for this project from other entities (at UCLA or otherwise), please list those entities and the amounts you have requested/been granted:

3a. Provide the full name, title, phone number, and email address of each point person within each respective partnering organization for budgetary and planning purposes.

# Final Instructions:

Please attach a one-paragraph description of the event – including the proposed role of the AISC in the event – and a detailed budget to this coversheet and return to:

Jamie Chan, MSO
UCLA American Indian Studies Center
3220 Campbell Hall
Box 951548
Los Angeles, CA 90095-1548

You may also submit the application and coversheet through email to: jchan@aisc.ucla.edu

Thank you for your application and efforts to work in collaboration with the AISC by providing programming related to Native people. Please note, however, that budgetary and other constraints prevent AISC from funding all applications submitted.

**Please provide a minimum of 30 days lead time on all requests.** You will be notified about funding by the AISC Director, Shannon Speed.

If your project is funded by the AISC, we will need the following information when it is completed:
•       List of attendees (The AISC will provide a sign-in sheet)
•       Flyer with all the event information
•       Guest speaker form required to process payment (provided by the AISC)
•       Itemized receipts for all expenditures (no later than 3 days after the event)

Please note that this form will be shared with all partner organizations to ensure transparency and effective communication in the planning process.

Approved:                              Date:

Fund Number:                        Project Code: